

Application for admission as a boarder at Birkerød Gymnasium, HF, IB and Boarding School

Application for the academic year 2012-13

Please notice that this application only refers to the Boarding School. Remember to apply for Gymnasium, HF or Pre-IB at www.optagelse.dk. The Boarding School application must be send directly **by post** to Birkerød Gymnasium no later than 10 March 2012. Please enclose a photo.

1 – Applicant information

First name(s)		Date of birth/ CPR-number
Surname		Gender
Street		Nationality
Post code	Town	Language
Country	E-mail (very important)	
Telephone	Mobile/Cell phone	

2a - Mother/Guardian information

First name(s)		Date of birth
Surname		Citizenship
Street		Occupation
Post code	Town	Country
Telephone	Mobile/Cell phone	
E-mail (very important)		

2b - Father/Guardian information

First name(s)		Date of birth
Surname		Citizenship
Street		Occupation
Post code	Town	Country
Telephone	Mobile/Cell phone	
E-mail (very important)		

2c – Only to be filled in if the parents are divorced or separated

Date of divorce/separation?	Date to be written here:	
Parent in custody	Mother (tick here)	Father (tick here)
Where does the applicant live	With mother (tick here)	With father (tick here)

3a – Person to contact in Denmark if the mother/father/guardian lives outside DK

Name	
Address	
Post code and town	
Telephone/Mobile	
E-mail (important)	

3b – As a contact person you have the following responsibilities

Substitute for the parents/guardians if an emergency should occur, such as:

- getting serious ill, or having an accident
- being in need of extraordinary contact with a grown-up
- being expelled from the school

A substitute must be able to get to the Boarding School rather fast.

4 – Comprehensive reasons for wishing to be admitted to the Boarding School

This page must be completed fully in order to be considered. Tell us about:

- Social background
- Geographical background
- Educational background
- Leisure interests
- Are there family and friends living nearby the Boarding School?

Please enclose one A4 page describing a bit about yourself regarding the above.

4 – Are there health factors that might influence the applicant's stay?

Is there anything the applicant cannot or is not allowed to eat? For which reason?
Does the applicant suffer from diabetes, epilepsy or other illnesses that the Boarding School staff needs to know about?

6a – Have you applied to other Boarding Schools?

Which? Please state the priority.

- 1.
- 2.
- 3.

BG is my _____ priority.

6b – How has the applicant heard about the Boarding School?

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7a – Information for the calculation of the Boarding School fees

Please inform of the gross income for the year 2010. Documentation from the tax authorities must be enclosed. If this information is missing the maximum fee will be charged.			
	Applicant	Mother	Father
Personal income in DKK			

7b – Siblings under the age of 18 years old

Please state brothers and sisters under the age of 18 by 1 August 2012. In case of separation or divorce, only children with the same relationship to the parents as the applicant need to be stated. Parents who have remarried need to state whether the new cohabiter has adopted the child/children from previous relationships.		
Name	Date/year of birth	Comments

7c - Fees

Information on fee sizes and regulation can be found at the [Boarding School's web-page](#). The rules regarding payments are stated below:

1. When applying for admission at the Boarding School the applicant's parents must provide the Boarding School with the information necessary for the calculation of the fees. The applicant's parents must also permit the Boarding School to obtain further information about their income from the tax authorities.
2. If adequate information about the income is not available the Boarding School is entitled to charge the maximum fee.
3. The parents of the student are obliged to pay the entire fee, even if the student is aged 18 or above.
4. The board and lodging is paid monthly in advance, no later than the first day of the month. Payment is due from August to May (10 months). Before moving in, a deposit is paid. Upon moving out, a final settlement of the deposit will take place with deduction for damage and/or inventory losses that does not relate to normal wear and tear.
5. If a student wishes to leave the Boarding School, a notice of leave must be given one month in advance (notice allowed up to the last day of the month). Fees are due for the month when the notice was handed in, **and** the month to follow.
6. If the monthly fee is not paid, the Boarding School can expel the student.
7. If for other reasons a student is expelled from the Boarding School or Birkerød Gymnasium, payment is due for the whole month wherein the expulsion took place.

7d – Signatures related to payment of the Boarding School fees

I, the undersigned mother/father/guardian commit myself to pay all the fees during the student's stay at the Boarding School according to the rules in force (see above), and consent to the Boarding School making enquiries about my income at the tax authorities.	
Place and date	Mother/Guardian
Place and date	Father/Guardian

8 – Room and inventory at the Boarding School

Most of the rooms are fully equipped and furnished. However, there are a few rooms that are only partly equipped, lacking furniture i.e. bed, table etc. If this is what you would prefer, please tick below.

Yes please. I wish, if it is possible, to have a partly equipped room.

9 – Residence permit in Denmark

The Boarding School is committed to ensure that a Boarding School student, who is not a Danish citizen, has a residence permit. It is the applicant who must apply for the residence permit.

If a residence permit is not under consideration or does not exist when commencing residence at the Boarding School, the stay might be terminated.

10 – Declaration of consent regarding the house rules of the Boarding School and the contact between mother/father/guardian and the School with notion to the stay

As applicant I hereby declare, that I have read and agree to the house rules of the Boarding School. I have read [the Boarding School ABC](#).

Furthermore, I the applicant, consent to the Boarding School sharing information with my parents/guardians regarding my stay or my admittance at the day-school (BG). This consent is extended to be in effect past my 18th birthday.

Date Applicant's signature

We, the mother/father/guardian declare to accept the house rules of the Boarding School.

Date Mother/Father/Guardian signature

11 – Please indicate below which type of education the applicant hopes to enter. Please tick the appropriate box.

Gymnasium	1g	2g	3g
HF	1hf	2hf	
IB	Pre-IB	1 IB	2 IB

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